



**DECLARATION FORM- DEENS ACADEMY GUNJUR**  
**FOR ACADEMIC YEAR 2021-22**

*Note: Kindly sign every page of the Declaration form and submit a scanned copy to the admissions@deensacademy.com along with transaction details of fees to process the admission.*

Dear Parents,

We are glad to welcome your child into Deens Academy, Gunjur campus. Before the fee payment we would like you to kindly go through the fee structure, schedule of payments, fee policies and procedures as stated below:

DEENS ACADEMY GUNJUR					
Break up of fees	Component 1	Component 2	Component 3	Total	Processing fees
For Grades 1-10	Rs 74000/-	Rs 40000/-	Rs 19000/-	Rs 133000/-	Rs 25000/-
Last date	Payable within 1 week of offer	5 <sup>th</sup> September 2021	5 <sup>th</sup> January 2022		Payable within 1 week of offer

**FEE REGULATIONS AND POLICIES**

**The Processing fee** is a one time payment to be made only at the time of admission. This amount payable through demand draft/ NEFT/ RTGS/ IMPS only.

Details are as follows:

NAME OF BENEFICIARY: DEENS EDUCATIONAL TRUST  
BANK NAME: AXIS BANK LTD  
BRANCH: MARATHAHALLI – BANGALORE  
ACCOUNT NUMBER: 300010100009904  
ACCOUNT TYPE: SAVING  
IFS CODE: UTIB0000300

**The Prescribed Tuition fees** is payable in full or in three instalments (for all 12 months) through demand draft/ NEFT/ RTGS/ IMPS only.

Details are as follows:

NAME OF BENEFICIARY: DEENS ACADEMY- GUNJUR  
BANK NAME: AXIS BANK LTD  
BRANCH: MARATHAHALLI – BANGALORE  
ACCOUNT NO-920020057169562  
IFSC CODE: UTIB0000300  
ACCOUNT TYPE: CURRENT

Signature of Parent

### **FEE REGULATIONS**

- After payment of fees please furnish transaction details to the admissions department to generate receipts
- Receipts for all payments will be available in the students ERP within 10 working days.
- Cash payments will not be accepted.
- The 2<sup>nd</sup> & 3<sup>rd</sup> instalment of the tuition fee has to be paid before the 5<sup>th</sup> September and 5<sup>th</sup> January respectively. The first term fee for the following year has to be paid by the 5<sup>th</sup> April. No reminders will be sent by the school regarding the payment of fees.
- Defaulters will have to pay a fine of Rs. 500/- per day. Please note that no justifications/ recommendations will be entertained in this regard.
- If a student has defaulted with payment of fees, a letter of warning will be sent. The student will not be permitted to attend class after one week from the due date.
- The fee structure is subject to change periodically. The school retains the right to determine its policies, especially with regard to fee slabs and fee payment structures. We solicit your support on this.
- Students joining the school in the second or third term will have to pay the entire year's tuition fee. Students withdrawing in the middle of the academic session have to remit full years fee before relieving formalities commence.

### **WITHDRAWAL AND TRANSFER CERTIFICATE**

- Fee refund of a newly admitted student **before** the session commences is 60% of what has been paid as tuition fees. The processing fee is non-refundable under any circumstances.
- There is no refund of any amount after the session commences; rather the full year's fee has to be remitted for the TC to be processed.
- For existing students, parents are required to intimate us of discontinuing schooling at Deens for the next academic year by end of January. Failure to intimate regarding withdrawal for the next academic session by the 30<sup>th</sup> January will make the parent liable to pay the 1<sup>st</sup> term fee of the next academic session.
- Transfer Certificates (TC) and Bonafide certificates will be issued 10 days after written request is made. The Transfer Certificate will be issued on payment of Rs. 200/- after dues towards the school have been cleared. (This can also be paid to fee account online.)
- In case the child is being withdrawn in the middle of the academic session, the whole year's tuition and transport fees (if applicable) have to be remitted before the TC can be issued.

### **FEE DETAILS:**

- The fee includes tuition fees, most of the field trips, books and 2 sets of uniforms.
- The Annual fees **does not** include Transportation, Canteen Charges, Personal stationary item of students, shoes and accessories
- Parents applying for bonafide certificates stating fee paid for tax purposes, are intimated that only 60% of fee paid is declared as tuition fee, since the remaining amount goes towards other expenses for your child, which does not endorse tax benefit.
- Processing fees, a onetime payment needs to be remitted only at the time of admission.
- There is a sibling discount for a younger child which is 5% of annual fee which is reduced in Component 3 of the fees.
- **ALL FEE QUERIES HAVE TO BE DIRECTED TO THE PRINCIPAL.**

Signature of Parent

**DECLARATION BY PARENTS**

By my signature below, I hereby acknowledge and confirm that I have carefully read and understood the below stated fee policy of Deens Academy Gunjur campus along with the corresponding fee notification and all the terms and conditions stated therein are acceptable to me as fair and reasonable. I further concur that my child’s admission at Deens Academy Gunjur campus remains subject to and conditional on fulfilment of such terms and conditions.

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(SIGNATURE OF THE PARENT)

Date:

**DETAILS OF STUDENT:**

Name of parent:

Name of student:

Grade of student:

Application number:

2<sup>nd</sup> Language:

**\*3<sup>rd</sup> Language (Grade 6-8 only):**

**DETAILS OF SIBLING (IF APPLICABLE):**

Name of student:

Student id:

Grade of Student:

Campus of Student:

House details:

**DISCLAIMER:** Deens Academy follows a specific process and policy that is necessary for effective budgeting and functioning of the School and the delivery of its educational objectives. The School reserves the right to amend its policies and fee structure as necessary and appropriate, with due notice.

**FOR OFFICE USE**

Date of admission:

Admission number: